



Institute of Health Management Research (IIHMR)
(Formerly known as Indian Institute of Health Management Research)
Jaipur, India

Information Brochure for Non-Resident Indians

Postgraduate Programme
(2010-2012)

With Specialisation

in

Hospital Management
Health Management

Postgraduate Programme

The Institute offers a two-year full-time Postgraduate Program with specialization in Hospital Management and Health Management. It is a flag ship educational program aiming at developing trained professional managers with requisite skills in planning and operating management techniques; diagnosing and solving management problems; and acquiring consultancy skills, with a view to preparing them to manage hospitals and healthcare institutions in developing countries both in the public and the private sectors, and to meet the rising demand for quality care. For practical training the Institute has collaborative arrangements with multi-specialty hospitals, NGOs and healthcare organizations.

As the program has set high standards of management education in the health sector, it has attained the status of a premier program in the country. Our students go for training and placement to as many as one hundred hospitals and healthcare organizations.

The program, with an intake capacity of 120 seats, is recognized by the All India Council for Technical Education (AICTE), and Ministry of Human Resource Development, Government of India. The Institute has approval for admitting students who are Non-Resident Indians/ foreign Nationals/ PIO's/ Children of Indian workers in the gulf countries, under 15% supernumerary quota.

The Institute has featured in the list of top 5 Sectoral Business Schools of the country at Rank Number 1 in the B-Schools Ranking (*Outlook*, June 2007 and 2008, and Hindustan Times 2008 and 2009)

The program has also been awarded the accreditation status by the National Board of Accreditation (NBA).

The program has been recognized by the Association of Indian Universities, New Delhi as equivalent to MBA degree of Indian universities.

All India Council for Technical Education (AICTE) has awarded approval to admit 7 NRI students.

Structure of the Programme

First Year Courses

FIRST YEAR

During the first year, the programme aims at cultivating multi-disciplinary skills of health systems, management principles and communication which are common to all the streams. The students will be offered Induction Courses and Core Courses

INTRODUCTORY COURSES

The Introductory Courses are non-credit courses and will be offered to all students:

- Written and Verbal Communication
- Human Process Lab
- Essentials of Computers
- Human Biology

CORE COURSES

TERM 1 & TERM 2

- Health and Development
- Principles of Management
- Health care Delivery System & Policy in India
- Biostatistics
- Introduction to Epidemiology
- Essentials of Demography
- Organizational Behavior
- Marketing Management
- Human Resource Management
- Essentials of Health Economics
- Financial Management
- Research Methods
- Communication Planning and Management

SUMMER TRAINING

Summer training is an integral part of the programme. The students are placed for eight weeks in various hospitals and healthcare organizations throughout the country and abroad for hands-on training. They are also assessed on the basis of their performance during this period.

SECOND YEAR

In the second year, the students are required to opt for Hospital and Health Management stream. The following specialised courses are offered in the respective streams:

TERM 3 & TERM 4

HOSPITAL MANAGEMENT

- Hospital Planning
- Organisation and Management of Clinical Services
- Organisation and Management of Support Services
- Organisation and Management of Utility Services
- Facility Management in Hospitals
- Materials and Equipment Management
- Marketing Management of Hospital Services
- Strategic Management
- Hospital Management Information System
- Health Insurance and Managed Care
- Legal Framework in Hospitals
- Quality Assurance in Hospitals
- Operations Research
- Disaster Management

HEALTH MANAGEMENT

- Applied Demography and Population Dynamics
- Applied Epidemiology
- Health Survey Research Methods
- Logistics and Supply Chain Management
- Program Planning, Implementation, Monitoring and Evaluation
- NGO Management
- International Health
- Strategic Management
- Management Information System in Healthcare
- Health Insurance and Managed Care
- Legal Framework in Health Legislation
- Quality Assurance in Health Care
- Operations Research
- Disaster Management

TERM 5

DIS 800 RESEARCHES (DISSERTATION)

The student will be required to complete a satisfactory thesis in his/her area of interest. The thesis must be approved by two faculty members in addition to the Thesis Advisor. Thesis will include critical review of literature pertaining to specific area of interest, data collection and analysis on the selected problem besides other components of the thesis. The thesis must be completed in the second year.

Evaluation Process:

Evaluation of performance is a continuous process. To be recommended for the award of the diploma, candidates are required to achieve a prescribed standard in the total course work, including both internal assessment and final written examination.

The grades*, grade points and equivalent percentages are as follows:

Grade	Grade Point	Percent Equivalent
A+ = Outstanding	6	91 - 100
A = Very Good	5	81 - 90
B+ = Good	4	71 - 80
B = Average	3	61 - 70
C = Below Average	2	50 - 60
F = Poor	0	<50

Grade point average is calculated to two decimal points

* Introductory courses are not considered for grade point average

Award of Diploma

The following are the requirements for passing the examination and award of the diploma:

Attendance: Every student is expected to attend all the classes (not less than 75% in any case). No unauthorized absence from field placement is permitted. Up to 25% absence is allowed with prior permission of the module coordinator for unavoidable circumstances.

Examination: The evaluation of a student's performance in a module will be judged on a continuous basis. Every module carries a maximum of 100 marks.

The internal assessment includes assignments and class participation, whereas the final exam is a written exam.

To clear a module every student has to score a minimum of 50% marks in both the internal assessment and the final exam separately.

For further details please consult academic guidelines.

Summer Training: Summer training is an integral part of the course. The students are also assessed on the basis of their performance during this period.

Research (Dissertation): Every student is required to write a dissertation in his/her area of interest.

Admission Requirements

Application and Admission

Candidates aspiring for admission to the PGDHM programme are required to fill in an admission form, which can be obtained from the Institute by paying in cash or by sending a demand draft for US\$ 50 drawn in favour of "Institute of Health Management Research", payable at Jaipur for admission process fees.

Application forms can also be downloaded from our website: www.iihmr.org in the latter case, applications must be sent along with a DD for US\$ 50 for admission process fees.

Online application form is available on our website.

NRI: Liability to pay tax in India does not depend on the nationality or domicile of the Tax payer but on his residential status.

Residential Status is determined on the basis of physical presence i.e. the number of days of stay in India in any year.

An individual is resident if any of the following conditions are satisfied

(i) he stayed in India for 182 days or more during the previous year, or (ii) he stayed in India for 365 days or more during the four preceding years and stays in India for at least 60 days 9 182 days in case of an Indian citizen or a person of Indian Origin coming on a visit to India or 182 days in case of an Indian citizen going abroad for an employment) during the previous year. Stay in India for the above criteria may be continuous or intermittent

Eligibility Requirements

- Applicants should have passed Bachelor's degree exam or its equivalent as per the eligibility requirement of the programme with a good academic record from a University/Board included in the list of Association of Indian Universities (AIU), UGC and AICTE. In case the University/ Board is not included in the said list, the candidate has to obtain and submit a certificate to this effect from AIU by paying the requisite fee.
- Applicant should be proficient in English (both verbal and written) as the medium of instructions is in English from their department/College.
- Completed application forms and accompanying documents should reach IIHMR, Jaipur by August end. The final selection of the applicant will be made by August end. The programme begins from first week of September.

Required Documents

- A certified photocopy of your previous degree certificates
- A certified copy of your transcript
- Document showing your English language proficiency tests
- Curriculum vitae
- Coloured passport size photograph (two)
- Photocopy of your passport or proof of being NRI
- Photocopy of your good health certificate
- Declaration regarding, status of the applicant/guardian
- Foreign bank account number of the applicant/guardian, if any
- Class X certificate
- 10+2 certificate showing the subjects passed
- Final marksheet for the candidates who have passed the qualifying degree, or
Marksheet of the pre-final year for those who have appeared at the final year exam for the qualifying degree
- Certificate(s) of work experience, if any
- Character certificate

Visa Requirements

- Applicants should have valid passport and student visa. The visa can be obtained from the Indian missions abroad by producing a letter of confirmed offer of admission from Institute of Health Management Research, Jaipur.
- They should also obtain a No Objection Certificate (NOC) from the Ministry of External Affairs, Government of India.

Health Requirements

All applicants are required to submit, along with their applications, a certificate of good health from a licensed physician based on a medical examination performed during the same year of the application.

Selection Procedure

The final selection of the candidate is based on his/her performance in college and experience.

Duly completed application forms may be sent by post together with all the documents in support of eligibility. An application will be considered only when it is received with all documentary evidences.

Candidates are required to bring original documents for verification at the time of joining.

Fees

The fees mentioned below are for batch 2010-2012 and are subject to annual review.

Rs. 5,39,000/- from SAARC Countries

Hostel Accommodation Fees: US\$ 4,000 for two years

Please visit our website for regular update

Correspondence may be addressed to

Brig. S.K. Puri, VSM (Retd.)

Dean, (*Academic and Student Affairs*)

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